

# Matthew Devlin

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## Education

### Franklin & Marshall College, Lancaster, PA

August 2017 – May 2021

Economics Major, Environmental Studies Minor

### Chatham High School, Chatham, NJ

September 2013 - June 2017

## Experience

### Celgene Pharmaceutical, Intern, Summit, NJ

June 2019 – August 2019

- Provided administrative and project support to Patient Support and Market Sector office
- Researched and reviewed “Policy Reporter”, an online database with live medical and pharmaceutical policy updates. Researched Celgene products and insurance updates. Created a spreadsheet with relevant Celgene product information so staff could assess whether to purchase.
- Analyzed work-from-home data to determine staff productivity
- Reviewed and edited customer marketing letters and eliminated duplicate patient accounts on Salesforce

### The Farm at Green Village, Sales Associate/Landscaper, Green Village, NJ

May 2018 – August 2018

- Provided assistance to customers at this retail nursery.
- Made product deliveries of outdoor furniture and garden items.
- Worked on a team to perform general landscape labor at customers' homes.

### Chris Roof Winter Baseball Camp, D-Bat, Mountainside NJ

December 2015- February 2016, December 2016-February 2017

- Coached kids aged 8-12, teaching them the proper ways to hit, field, and pitch.
- Ran drills and worked on skill development.

### Locked In Baseball, Intern, Morris Plains, NJ

May 2017- June 2017

- Created Excel database of college coaches.
- Reviewed game films and created highlight reels for teams.
- Created and managed social media accounts: Facebook, Twitter, and Instagram.
- Scheduled lessons and performed general administrative duties.

### The Morning Brew, Online Ambassador Program, Brew U Ambassador

September 2020- Present

- Was chosen to represent The Morning Brew at my college
- Promoted the newsletter and helped encourage signups

## Activities

### Varsity Baseball, Franklin & Marshall College, September

## SKILLS

Team player. Flexible and adaptable. Strong work ethic and positive attitude. Organized and reliable. Adept with MS Office applications. Google apps and social media.

## AWARDS

High School Honor Society all 4 years.

2017 All NJAC First Team Player

2018 Atlantic Baseball Confederation Collegiate League All Star selection

2020-2021 Franklin & Marshall Varsity Baseball Captain

## COMMUNITY SERVICE

### Autism Speaks, 2018-Present

- Teamed up with Dickinson College, and Johns Hopkins University baseball teams to raise money for Autism awareness

### TeamWork Community Cleanup, 2018-Present

- Participate in this service project that supports Lancaster city alliance by sweeping, cleaning up, and collecting litter from the local community.

### Track Or Treat, 2017-Present

- Help staff this event for local kids to trick or treat in the safe environment of the campus fitness center.

### Vs Cancer, 2019-Present

- Along with the Varsity Baseball Team, helped to

2017-Present

raise money for Pediatric  
Cancer research

**Mount Kilimanjaro Climb, Tanzania, August 2019**

- Completed an 8-day climb to the peak
- Raised money for the Michael J. Fox Foundation for Parkinson's Disease

**Summer Baseball, Jersey Pilot, Atlantic Collegiate Baseball League,  
May-August 2019**

**Summer Baseball, Union County Gamers, Atlantic Baseball Confederation Collegiate League, May-August 2018**

- League All-Star Game, Summer 2018

**Summer Baseball, Wilson Tobs, Coastal Plains League, June 19-July 27**

- Played until the team shut down the season due to COVID