

ANA CRISTINA HENDERSON

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EXPERIENCE

SEPTEMBER 2019 – PRESENT

PROJECT COORDINATOR, PINE GATE RENEWABLES, LLC

Perform land analysis for large-scale solar feasibility with the use of GIS layers to examine geographical concerns, ease of interconnection, zoning requirements, and capacity of local utility infrastructure. Originate new leads and manage landowners in the beginning project process for Pine Gate Renewables and other third parties.

MAY 2019 – SEPTEMBER 2019

MARKETING & PROPOSAL ASSISTANT, TAYLOR ENGINEERING, INC

Worked alongside the Marketing Manager, Project Engineers, and Scientist to plan, draft, edit and complete marketing proposal processes for multiple national projects. Communicated with third parties in order to complete project requirements.

JANUARY 2018 – AUGUST 2018

MARKETING & PROPOSAL ASSISTANT, T.Y.LIN INTERNATIONAL

Worked with the marketing department to plan, create, and complete proposal processes for regional projects. Also assisted Project Managers, Engineers, and Scientist with administrative project tasks.

MAY 2017 – AUGUST 2017

AIRCRAFT ENGINEERING ADMINISTRATIVE INTERN, AVIONICA, LLC

Assisted aircraft engineers with worldwide contracts and miscellaneous tasks. Transferred data into a new software system and trained employees accordingly.

MAY 2016 – APRIL 2016

PROJECT ACCOUNTANT INTERN, T.Y. LIN INTERNATIONAL

Supported the Project Accountant with invoicing, billing, and timesheets through Deltek Vision on national and international projects.

EDUCATION

UNIVERSITY OF NORTH FLORIDA (AUGUST 2019)

BACHELOR OF ARTS – POLITICAL SCIENCE AND GOVERNMENT; MINOR IN ENVIRONMENTAL SCIENCE

- Dean's List (multiple semesters).
- Co-Captain and member of the University of North Florida Equestrian Hunt Seat Team/Club (IHSA).
- Relevant Coursework: Geographical Information System, Research and Design, Environmental Science, Professional Communication, and Global Issues.

SKILLS

- ArcGis
- Microsoft Office
- Sales Force
- Public Speaking
- Google Earth Pro.
- Marketing
- Professional Communication
- Adobe InDesign CC