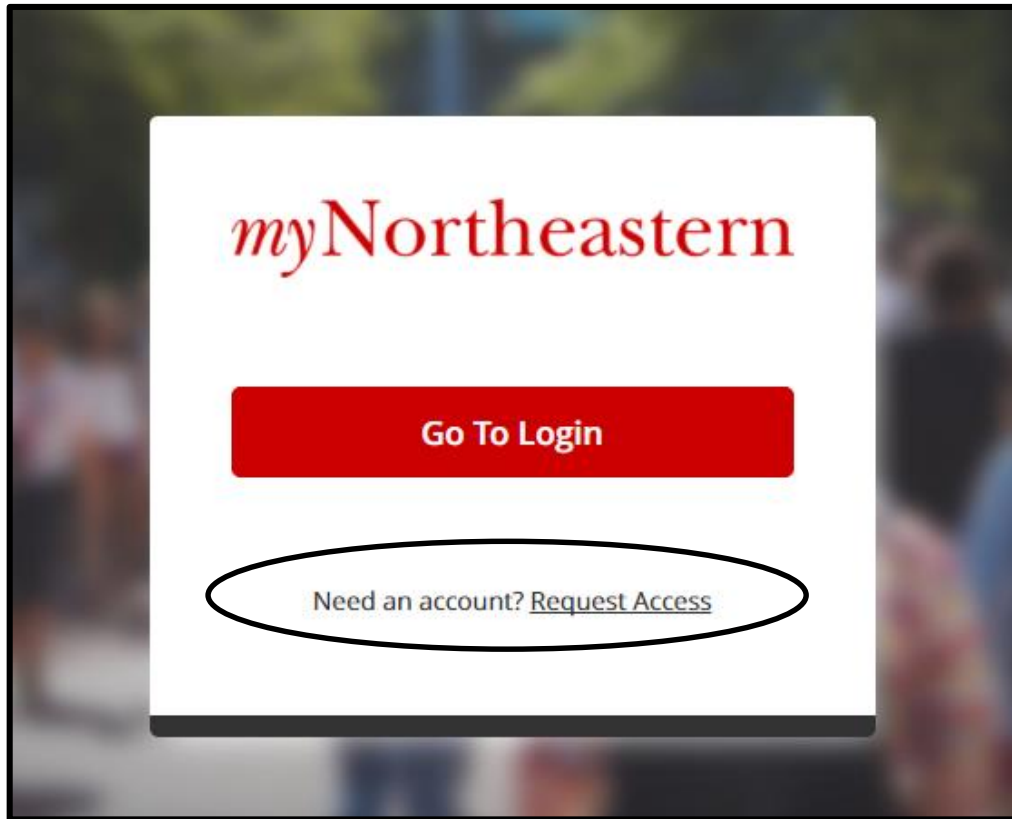


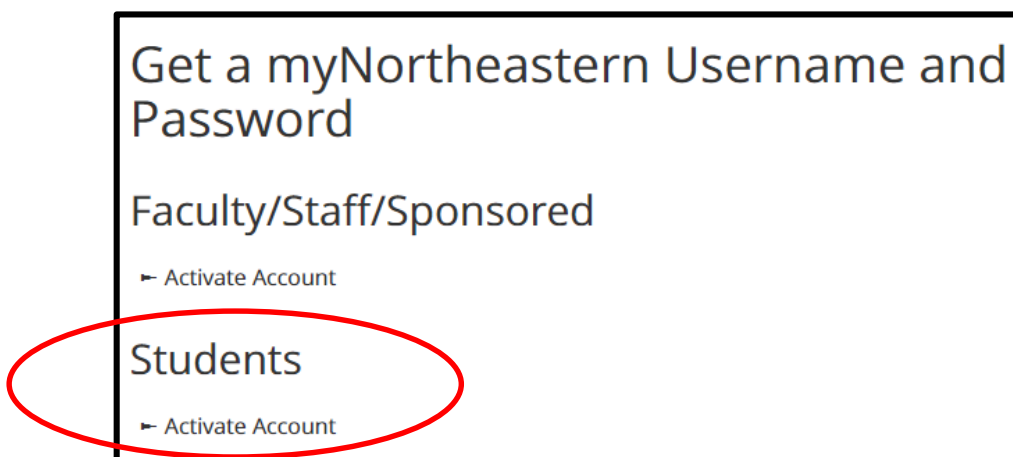
## myNortheastern Admitted Student Portal Instructions

To activate your myNortheastern account go to: <https://my.northeastern.edu/>

Click on Need an account? Request Access



Select **Activate Account**, under the Students section:



Read the Terms of Use Policy and **Accept** the terms to continue:

## myNortheastern

### Terms of Use

Use of myNortheastern services is subject to the terms of the Northeastern University Appropriate Use Policy for Computer and Network Resources. This policy is available [online](#).

### How to Register Your Choice

To accept myNortheastern services, click the "**Accept**" button. By clicking this button, you agree to accept the services described above, and to use them in compliance with the Appropriate Use Policy.

To decline myNortheastern services, click the "**Decline**" button. By clicking this button, you decline any services offered through myNortheastern.

AcceptDecline

After you accept the terms, you will be asked to provide information to activate your account:

## Account Self Registration

### Account Activation

The following information will be used to verify your identity:

**Last 4 Digits of your Social Security Number (or your International ID):**

**Your date of birth in format (mmddyy):**

**5 Digit ZIP code of your permanent address:**

**Your last name:**

If you are not a U.S. citizen or Permanent Resident, or if you did not provide your Social Security Number (SSN) for your application, please use the last 4 digits of the PKID (International ID) listed on your admission letter.

If you do not have a U.S. ZIP code, use the five-digit code provided to you here: **02115**

Your last name as it appears on your admission letter. If this is misspelled, e-mail [gradcos@neu.edu](mailto:gradcos@neu.edu) before you create your account and include the correct spelling of your last name.

## It is required to create a password:

Please enter the password you would like associated with your myNortheastern account. For Faculty and Staff, please be aware the password specified will also be utilized for NUnet services (including Exchange/Outlook). The password is case sensitive, and must be at least 6 characters long.

**Desired myNortheastern Password:**

**Confirm myNortheastern Password:**

The challenge question and answer will be used to verify your identity should you need to reset your password. Please choose a question that has an answer that is hard to guess, and that only you will know. The challenge answer is case-sensitive. To create a more secure challenge answer, make a phrase that is nonsensical. Do not use birthdate, favorite color, nickname or other common information. Use a combination of upper and lower case characters. Your challenge answer cannot be identical to your challenge question. Remember, when resetting your password, the challenge answer must be entered in exactly the same case as it was created.

Example of challenge question: "What is my secret shame?"

Example of challenge answer: "EATING yellow flowers"

**Challenge Question:**

**Challenge Answer:**

Save

Cancel

When complete, click **Save** to continue

Your myNortheastern account is now activated. Please log in at <https://my.northeastern.edu/>

## Questions

If you have any questions or issues with logging on, please e-mail [gradcos@northeastern.edu](mailto:gradcos@northeastern.edu). Use the subject line "Admitted Student Portal Issue" and include the last four digits of your Social Security number (or the four-digit number provided to you above), your ZIP code (if you do not have a U.S. ZIP code, use

02115), and your full name as they appear above. Please also include a phone number where you can be reached. You will receive a response within three business days.